



Lee County Claims Committee Minutes

Lee County, Illinois

Wednesday, November 20, 2024, 9:00 AM

Old Lee County Courthouse, Third Floor Committee Room, 112 E 2nd St, Dixon, IL 61021

- I. Call to Order
Meeting was called to order at 9:00 a.m., by Chair Mike Zeman.
- II. Committee Member Roll Call: Chair Mike Zeman, Nancy Naylor, and Angie Shippert.
Mike Zeman, Nancy Naylor, and Angie Shippert all attended in person.
- III. Meeting Attendees and Visitors
Paul Rudolphi briefly attended to remind the committee that this was the last regular Claims Meeting for FY2024 and to answer any questions the committee had. Becky Brenner (Board Secretary) attended in person.
- IV. Approval of the Minutes from the Previous Meeting (November 6, 2024)
Minutes from the November 6, 2024, Lee County Claims Committee Meeting were approved as presented without modification.
- V. Review and Approval of Bi-Weekly Claims
Mike Zeman logged into miViewPoint and initiated the review of 52 claims. All 52 claims were forwarded to the County Board for ratification. The committee changed the invoice number on a claim for US Bank after they confirmed it was not a duplicate invoice.
- VI. Old Business
 - A. *Review of Claims Procedures*
There was no discussion on this topic.
- VII. New Business
There were no items under New Business.
- VIII. Executive Session
There was no request for an Executive Session.
- IX. Adjournment
Motion to adjourn at 11:06 a.m. **Moved** by Angie Shippert. **Second** by Nancy Naylor. **Motion** passed unanimously by voice vote.

The next Lee County Claims Committee Meeting is scheduled for
9:00 a.m., on Wednesday, December 4, 2024

Respectfully submitted by:
Becky Brenner - Board Secretary